

Learning Outcomes

Departments of Humanities

Department of English

Program and Course outcomes for the Session 2024-25

Programme outcomes

Learning outcomes are a pivotal component of the educational framework, especially within the context of accreditation by the National Assessment and Accreditation Council (NAAC). These outcomes articulate the specific skills, knowledge, attitudes, and values that students are expected to acquire upon the successful completion of a course or program. They serve as a benchmark for both teaching efficacy and student achievement, aligning educational objectives with institutional goals and societal needs.

1. Course: Writing Skills

Code: ENG AECC 104

B.A/ BCom 1 st year

Learning Outcomes:

Upon successful completion of this course, students were able to:

1. Enhanced Written Communication:

- Develop proficiency in written communication through structured practice.
- Gain the ability to express ideas clearly and effectively in written form.

2. Writing Notice, Report, and Letters:

- Learn the formats and techniques for writing formal notices.
- Acquire skills to draft comprehensive reports suitable for academic and professional settings.

• Understand the conventions of different types of letters, including formal, informal, business, and personal letters.

3. Essay Writing:

- Enhance the ability to compose well-structured essays on various topics.
- Develop critical thinking and argumentative skills to support essay writing.
- Improve the organization of ideas and coherence in essay writing.

4. Increased Written Expression:

- Expand vocabulary and improve grammar to enhance written expression.

3. Course: English Literature 1

Code: ENG DSC 102, Class- BA 1

Learning Outcomes:

Upon successful completion of this course the students developed an insight to :

1. Understand Diverse Literary Themes:

- Analyse literature that addresses significant social issues such as the caste system in India, racism, war, the partition of India, and diasporic experiences.

• Develop a nuanced understanding of how literature reflects and critiques societal issues.

2. Critical Analysis and Interpretation:

- Enhance skills in critical thinking and literary analysis.
- Interpret texts within their historical, cultural, and political contexts.

3. Historical and Cultural Contexts:

- Gain knowledge of the historical and cultural backgrounds that shape literary works.
- Understand the influence of historical events, such as the partition of India and major wars, on society.

4. Course: English Literature 2

Code: ENG DSC 103, Class- BA 1

Learning Outcomes:

Upon successful completion of this course students developed an;-

1 Understanding of the various canons of literature of English like ;

-Language Politics

-War Literature

-Gender literature

-Dalit literature

-Racism and Class

2 ability to Interpret and evaluate of the experiences of the marginalised and the subalterns of our civilization

3 skill of written and vocal expression of the opinion on the various issues of the literature taught to the students as a part of the course

5. Course: Compulsory English

Code: ENG CE 201, Class BA 2

Learning Outcomes:

1.. Basic Understanding of Literature:

- Develop a foundational understanding of literary forms and genres, including poetry and essays.
- Appreciate the aesthetic and thematic elements of selected literary works.

2. Poetry Analysis:

- Analyze the themes, structure, and stylistic elements of various poems.
- Understand and interpret the use of literary devices in poetry, such as imagery, metaphor, and rhyme.

3. Essay Analysis:

- Gain insights into different types of essays and their purposes.
- Develop skills to critically read and analyze essays, understanding the arguments and perspectives presented.

4. Vocabulary Development:

- Enhance vocabulary through the study of selected poems and essays.
- Learn new words and phrases in context, improving overall language proficiency.

5. Foster a love for reading and an appreciation for the richness of English literature.

5. Course: Creative Writing, Book and Media Review

Code: AEEC / SEC 204, Class : BA 2

Learning Outcomes

The paper aimed to provide a comprehensive framework for developing creative writing skills and the ability to critically review books, films, and TV programs, ensuring students gain a well-rounded understanding of literary forms and media analysis.

1. Introduction to Literary Forms and Terms:

- Understand and identify different literary forms, including poetry, drama, fiction, and prose.
- Gain familiarity with key literary terms and concepts, such as plot, characters, simile, metaphors, and other stylistic devices.

2. Creative Writing Skills:

- Develop skills in writing creatively across various literary genres.
- Experiment with different styles and techniques to express ideas imaginatively.

3. Book Reviews:

- Learn the components of an effective book review, including summary, analysis, and evaluation.
- Develop the ability to critically assess and articulate the strengths and weaknesses of a book.

4. Film and TV Program Reviews:

- Understand the criteria for reviewing films and TV programs, including plot, direction, acting, cinematography, and overall impact.
- Write comprehensive reviews that provide insight and critique of visual media.

6.BA 2nd year ,ENG SEC205

Course title:- Translation Studies and Principles of Translation

The course comprises –

- a thorough study of western history and philosophy of the study of Translation as a skill,**
- a study of history of the Indian philosophy and aesthetics of Translation studies**

The study of the theories of Translation studies, their focus and utility is followed by a comprehensive reading of two translated stories from regional languages of India into English. The course seeks to provide an in depth understanding of the skill of translation through theoretical study as well as through a hands on project of translation of regional texts.

7. BA 2nd Year British Literature DSC1-C (202)

This paper aims to enable the students learn about the different aspects of the age in which both William Shakespeare and Charles Dickens lived and created their masterpieces. Students will learn the various dimensions human existence during those times. By studying The Merchant of Venice by William Shakespeare and Oliver Twist by Charles Dickens students will form a vision of the Elizabethan age as well as the Victorian age.

8. BA 2nd year

DSC 203: Literary Cross Currents

The course comprises stories, poems, a play and an autobiographical novel.

The content carries various genres of Indian Writing from colonial times till now. The course analyses Indian literary texts-poetry, drama and novel, translated from regional languages into English in terms of colonialism, regionalism, post-colonialism and nationalism. The course provides an insight to its students about the regional issues of religion, caste and gender in Indian culture.

9 . Course: Literature from Himachal Pradesh

Code: ENG GE 305 , BA 3

Learning outcomes:

The course aims to :-

1Introduce students to the literature and culture of Himachal Pradesh

2 Provide exposure to the literature of Himachal Pradesh by including it as a course to be taught to students from the state and students from outside the state as well

3preserve the folk stories and folk culture of the state

10. Course: Contemporary India: Women and Empowerment

Code: ENG GE 306, Class: BA3

Learning outcomes:

The paper aimed to provide a comprehensive framework for understanding key concepts related to women's empowerment and gender sensitization, using literature as a medium to explore and address these issues in contemporary India.

1. Introduction to Key Concepts:

- Understand and articulate the key concepts of feminism, patriarchy, and stereotyping.

2. Gender Sensitization:

- Develop sensitivity towards gender issues and the challenges faced by women in contemporary India.

- Engage with strategies to promote gender equality and inclusivity.

3. Women Empowerment Through Literature:

- Study short stories and poems that highlight issues of women's empowerment and gender inequality.

- Analyze how literature serves as a tool for raising awareness.

4. Contemporary Issues in Women's Empowerment:

- Explore contemporary issues affecting women in India, such as education, employment, health, and political participation.

5. Developing Empathy and Awareness:

- Engage with literature to develop empathy and a deeper understanding of women's lived experiences

6. Collaboration and Discussion:

- Participate in group discussions and collaborative projects to explore different perspectives on women's empowerment.

11.SEC 3 Technical writing.

Class: BA-3

The course is designed to know how to follow the stages of the writing process and apply them to technical and work place writing tasks. The course familiarizes with the formats of writing technical papers from memos to agenda, minutes, PPTs.

Students are taught to write project reports and research papers. They are familiarized with primary and secondary data and interpretations.

12 . DSC 1b Academic Writing and composition

Class : BA-3

The course is devices to familiarize students with the concept of academic writing and critical reading. Students are made aware of how to write formal and academic prose in English. The course enables an understanding of the shifts in reading and writing practice with the advent of digital technology.

13 . BA 3rd year, Soft Skills DSC 1A

This course aims to impart the most required knowledge of the present day professional world by teaching soft skills to the students of out going class of BA III. The course prepares the students to handle the challenges of dealing with business world by applying soft skills.

Course and program outcome of History (BA)

The course outcome of different papers offered has been given as under:

Course name Class & course code	Course outcome
BA I DSC-1A:HIST(A)101 History of India from the Earliest Times upto 300CE	<ul style="list-style-type: none">• Getting information about the sources of ancient history.• Detailed knowledge about stone age, Hadappan civilization, Vedic age, iron age, emergence of Buddhism & Jainism, mahajanpadas and Magadha expansion• Detailed information about important empire i.e. Mauryan Empire its administration, economy, art & architecture. Post Mauryan empire, society etc and Sangam age.
BA I DSC-1B:HIST(A)102 History of India c.300 to 1206	<ul style="list-style-type: none">• Knowledge about golden period of Gupta, Vaktakas society and culture• Change in society towards early medieval• Knowledge about emergence of Chola, Harsha and Rajput period

<p>BA II DSC-1C-HIST(A)203 History of India c.1206-1707</p>	<ul style="list-style-type: none"> • Foundation, expansion and consolidation of Sultanate of Delhi from 13th to 15th century. • Information about Second Afghan state, socio religious movement. • Foundation and consolidation of Mughal Empire from 16th to 17 century. Art and architecture, economy, society during Mughal period. • Knowledge about emergence of Marathas and sikh . • Students come to know how such a vast Mughal Empire come to an end.
<p>BA II DSC-1D-HIST(A)204 History of India c.1707-1950</p>	<ul style="list-style-type: none"> • Expansion and consolidation of British power, British economy • Socio religious reform • Revolt of 1857 and aftermath policies of Britishers • Nationalist politics 1858-1947 • Growth of communal politics • Partition of India and making of constitution
<p>SEC-1:HIST(A)213 Historical Tourism</p> <p>SEC-2:HIST(A)215 An Introduction to Archaeology</p>	<ul style="list-style-type: none"> • Basic knowledge about tourism and historical heritage • Art and architecture in India • Indian temple architecture, temple architecture in Himachal, • Information about Colonial architecture in Himachal Pradesh • What is archaeology, how it is helpful in knowing history • Different type of archaeology its relation with other sciences and social sciences
<p>BA III DSE-1A-HIST(A)305 Modern and Contemporary World History I:1871-1919</p>	<ul style="list-style-type: none"> • Detailed information about modern and contemporary world history from 1871-1992 • Emergence of USA after civil war

<p>DSE-1B-:HIST(A)307 Modern and Contemporary World History II:1919-1992</p> <p>SEC-3:HIST(A)317 Indian History and Culture</p> <p>SEC-4:HIST(A)319 Introduction to Indian Art</p>	<ul style="list-style-type: none"> • End of Czar regime in Russia • First world war and aftermaths • Peace settlement of 1919 • End of peace and second world war • Knowledge about rise of communism and capitalism, economic depression, cold war, • Social conditions and issues after the Post-Colonial World <ul style="list-style-type: none"> • Basic knowledge about medicinal plants • Issues related to urbanization • Knowledge about social inequality and gender • Difference between cultural and built heritage <ul style="list-style-type: none"> • Knowledge about art, craft, sculpture, relief, painting, miniature and rangoli etc. • Different Temple architecture • Students obtained detailed knowledge about art, architecture and Indian style of painting
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Course and program Outcomes of Geography (BA)

The course outcomes of different papers offered has been given as under: -

Course name, Class, Code	Course Outcome
GEOGP 101CC, Physical Geography (BA. I)	<ul style="list-style-type: none"> ❖ Understand the theories and fundamental concepts of Physical Geography. Gain Knowledge about geomorphology, climatology and oceanography. ❖ Gain knowledge about the earth, its interior, processes affecting the earth, crustal mobility and tectonics, earthquakes, volcanoes, rocks and associated landforms.

	<ul style="list-style-type: none"> ❖ Understand the elements of weather and climate, different atmospheric phenomenon, climatic classification, global warming green house effect, atmospheric pressure and winds. ❖ Analyse the concepts oceanography. ❖ Understanding the ocean reliefs, temperature, salinity & ocean currents.
GEOGP 102CC General Cartography	<ul style="list-style-type: none"> ❖ Knowledge of mapmaking, practicing making different kinds of maps, scale and map projections.
GEOGP 201CC Human Geography (BA II)	<ul style="list-style-type: none"> ❖ Gaining knowledge about major themes of human geography. ❖ Acquire knowledge about evolution of humans, settlement, races, languages & religions. ❖ Understand the diverse patterns of population growth, distributions & density. Study the diverse patterns of habitation & adaptations.
GEOGP 202CC Environmental Geography	<ul style="list-style-type: none"> ❖ Understanding the meaning & components of environment, ecosystem, man-environment relationship, biomes. ❖ Understanding & dealing with environmental problems, pollution, global warming climatic change, loss of biodiversity. ❖ Acquiring knowledge about environmental policies & programmes and environmental management initiatives in India.
GEOGP 203 SEC Regional planning & Development (BA II)	<ul style="list-style-type: none"> ❖ Understand & identify regions as integral part of geographical study. ❖ Appreciate the various aspects of development & regional disparity. ❖ Formulation of policies and formulative measured for balanced development. ❖ Understand the concept of regionalisation, planning regions, need for planning with the help of case studies of different regions. ❖ Understanding the models and theories for regional planning along with these application in the present scenarios.

<p>GEOGP 204 SEC Remote Sensing and Global positioning system.</p>	<ul style="list-style-type: none"> ❖ Understand the concepts of Remote sensing and global positioning system. ❖ Acquire, knowledge about sensors and their characteristics. ❖ Acquire basic knowledge of aerial photography, satellites, malforms and types. ❖ Understanding the concepts of photogrammetry and mapping.
<p>GEOGP 301 IDSE Geography of India (BA III)</p>	<ul style="list-style-type: none"> ❖ Indepth knowledge of India, specifically physiography, political boundaries, neighbours, physiographic divisions, their evolution and segmental changes over the period of time. ❖ Understanding of the climate, natural vegetation, soils, agriculture, population and resources & interrelations, industrial development, national trade & transportation. ❖ Patterns of population growth and settlement. ❖ Indepth understanding of various regions in totality and an understanding of regional differentiation. ❖ Address the causes and concerns for sustainable development of India.
<p>GEOGP 304 IDSE Disaster Management (BA III)</p>	<ul style="list-style-type: none"> ❖ Understand the nature of hazards and disasters. ❖ Assess risk, perception & vulnerability with respect to hazards. ❖ Identify disaster and disaster prone areas. ❖ Develop disaster management skills, mitigation and rehabilitation. ❖ Prepare disaster zone maps for identifications. ❖ Assessing the nature, impact and man induced hazards.
<p>GEOGP 301 SEC Geographic Information system (BA III)</p>	<ul style="list-style-type: none"> ❖ Understanding the meaning, components, history & scope of geographic information system (GIS). ❖ Knowledge of data and types of data, spatial referencing system. Indepth knowledge of georeferencing. ❖ Understanding applications of GIS.
<p>GEOGP 302 SEC Field technologies & survey based project report (BA III)</p>	<ul style="list-style-type: none"> ❖ Understanding the meaning of relevance of field work in Geography. ❖ Acquiring knowledge on how to conduct field surveys and make complete project reports.

	<ul style="list-style-type: none"> ❖ Specific case studies. ❖ Acquiring skills of designing, questionaries, collecting data, tabulation analysis & interpretations of data. ❖ Practically going in the field and making a project report. ❖ Understanding the technicalities of designing & writing a field report.
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Department of Political Science

Course objectives and outcomes

1 B.A 1st year Paper-I Introduction to Political Theory. Core Course-Discipline

Specific Course-DSC-1A Code: DSC-1 A- POLS101

Course Objectives: As politics and political system impacts the life of one and all it becomes imperative to understand what politics and political theory are all about. This module has been designed to provide a solid foundation to the beginners in political science. As the discussion on politics quickly shift to discussion on structures of power and functions of state and government, discussions on these themes become central in the study of politics. At the same time, as building a better society to live in requires a society based on key ethical values of rights, liberty, equality, and justice in democratic framework a separate unit has been dedicated to it which rounds the theoretical discussions on these key concepts. The course prepares the students to understand politics and political processes objectively.

Learning Outcomes:

- a. The students will be able to answer how politics have been used by different schools and approaches differently.
- b. The students will be able to explain what are different schools to understand the state and why the state is so central to discourses in politics.
- c. The students would be able to explain what are contemporary discourses on rights, liberty, equality, and justice.
- d. They will be able to explain how democracy is defined and understood differently and what are the key issues at the core of discussions on democracy.

- e. Students will be able to learn key concepts needed to understand the political phenomenon.
- f. They will come to know about the role and functions of Political theory.

2. Paper-II Indian Government and Politics. Core Course- Discipline Specific Course– DSC-1B Code: DSC-1 B-POLS102 B.A. 2nd Year

Course Objective: Working of a political system depends both on the constitutional and extra-constitutional institutions and forces that shape up the functioning of the government and political system. This paper exposes the students to the constitution of India, picking some fundamental themes and core institutions which are essential to understand the core philosophy and the ideals of Indian constitution, the functioning of the government apart from the framework in which the polity of the country operates. Study of elections, electoral reforms, and party system provides insights to the students how the constitutional and political processes mediate and sustains the functionality of the political system. The course prepares the students for further study and researches in the constitutional and political processes in India.

Learning Outcomes:

- a. The students will be able to explain the core philosophy and ideals of the Indian Constitution.
- b. Students will know about the fundamental rights and how these rights are different from the directive principles of the state policy.
- c. Students will be able to explain the structures, powers, and functions of three organs of government and their mutual relationship and engagements.
- d. Familiar with the debates around the origin and evolution of the Indian Constitution.
- e. Understand the social and economic issues that influence the working of Indian Polity.

3. Paper-III Comparative Government and Politics. Core Course- Discipline Specific Course-DSC1 C Code: DSC-1C-POLS201

Course Objective: This course will enable the students to understand the functioning of governments and political systems in comparative perspectives. The political system does not operate in a vacuum. It has its own legal, economic, socio-political and cultural ambience in which it works. This course exposes the students to concepts and approaches which can apply to understand different political regimes in terms of the origin of governmental structures and their functioning. We have different political regimes even within the broader category of democratic regimes. However, they differ from each other in many respects. This course will allow the students to understand their functioning in a comparative perspective.

Learning Outcomes:

- a. The students will be able to understand and apply different approaches to explain the functioning of different types of governing regimes.
- b. They will be able to compare democratic regimes and evaluate their functioning.
- c. They will be able to critically reflect on critical aspects of electoral democracy that includes functioning of parties and the relation between representation and democracy.

4. Paper-IV Introduction to International Relations. Core Course- Discipline Specific CourseDSC-1D Code: DSC-1D-POLS202.

Course Objective: The field of international relations is made up of diverse actors, processes, and outcomes. The key objective of this course is to introduce the students to both the mainstream International Relations (IR) approaches such as realism, liberalism, world system etc.

Learning Outcomes: a. Familiarization with the key concepts of the discipline of IR.

c. Comprehensive understanding of the key assumptions and arguments of the mainstream IR.

5. Paper-V Legislative Support. Skill Enhancement Course-1 SEC-1 Code: SEC-1-POLS203

Course Objective: The purpose of this course is to familiarize the students with the legislative activities in India both in the states and the center and to train them in skills of back-end support to the legislatures and parliamentarians through research inputs in order to strengthen the legislative business. It requires, therefore, a proper understanding of the process, procedure and working of the parliament and state legislature and the role of the legislators and the parliamentarians. Besides, the purpose of the course is also to equip the students about media monitoring which involves news analysis and their use in the legislative and policy - making activities. Apart from teaching the texts, the students would be exposed to workshops for imparting skills in providing legislative support to the parliamentarians.

Learning Outcomes: a. Students will be able to know how the bills are drafted and presented in the parliament and state legislatures and what are the stages they pass through before becoming a law.

b. Students will be able to know about the role of the legislature in the parliament and what are the research inputs they need to make an effective contribution to the parliamentary debates and legislative businesses.

6. Paper-VI Public Opinion and Survey Research. Skill Enhancement Course-2 SEC-2 Code: SEC-2- POLS204 B.A. 3rd Year

Course Objective: The purpose of the course is to equip students with concepts, skills, and methods to understand public opinion and voting behavior in the political system. They will be trained in skills and methods of data collection, their processing with the application of new technology and precise statistical tools. The module is going to provide hands - on learning to the students to interpret election data and predicting of electoral fortunes of the parties based on inputs from the field.

Learning Outcomes:

- a. Students would learn the methods and techniques of data collection from the field.
- b. They would know where and how to apply the statistical tools like mean, median, mode, standard deviation, and correlational research.
- c. They will be able to predict the results of the election based on data applying the techniques of election data.

7. Paper-VII Themes in Comparative Political Theory. Discipline Specific Elective Course- DSEOption-1 Code: DSE-1A-POLS301 (A) Option-1

Course Objective :

The objective of this course is to make students familiar with the works and political thought of main thinkers of Western and Indian tradition.

Learning Outcomes :

- a. Students would be able to critically understand the features of Indian and Western Political Thought.
- b. The students will be able to know the evolution of modern India Political Thought.
- c. The course will familiarize students with the ideas of some key political thinkers of modern India.

8. DSE-1A-POLS 301(B): Administration and Public Policy: Concepts and Theories

Course Objective: This course is designed as a foundational course for the students who seek to understand the basics in the discipline of Public Administration. It encapsulates the conceptual journey from the Wilsonian times to the present day when public administration has tended to redefine and reinvent its role in the changing circumstances of the diminishing role of the state on the one hand and expanding role of the market on the other. The course engages

the students with concepts and schools of thinking which would enable them to advance their study and research in organization theory and public policy.

Learning Outcomes:

- a. Students will be able to distinguish public administration from private administration.
- b. Students will be able to explain how New Public Management and the concept of New Public Service have changed the focus and ways of ensuring the public good.
- c. Students will be able to explain how the organization has been understood by different schools and how all these reinforce the overall understanding of the organization.
- d. Students will be to make a distinction between the content and context theory of motivation.
- e. They will come to know what are leadership skills that organization need and how conflicts can be managed within the organization.

9. Paper-IX Democracy and Governance. Discipline Specific Elective Course-DSE-Option-1 Code: DSE-1B-POLS 302 (A) Option-1

Course Objective :

The objective of this course is to enable students to understand the democratic political process in India and its relationship with existing social and economic environment.

Learning Outcomes :

- a. The students would be able to understand the structure and process of Governance at Union and State Level.
- b. Develop an insight into dynamics of civil society and new social movements.
- c. Understand the challenges of liberalization and prospects of E-Governance.

10. DSE-1B-POLS 302(B) : Understanding Globalization

Course Objective :

The course introduces students to the contemporary debates on the meaning and natures of globalization. It provides an insight into the working of world economy.

Learning Outcomes :

- a. The students will have foundational understanding of the meaning, nature and significance of globalization.

b. The students would be able to understand the major actors of world politics like United Nations and World Trade Organization (WTO).

c. This course will enhance the students' understanding of contemporary world issues, esp. Global Warming, Terrorism, Poverty and Inequality.

11. Paper-XI Democratic Awareness Through Legal Literacy. Skill Enhancement Course- SEC-3 Code: SEC-3-POLS 303

Course Objective :

The objective of this course is to enable students to understand the legal system in India and functioning of different courts. Democratic awareness of the students will deepen when they understand different available rights and duties.

Learning Outcomes :

- a. Develop an understanding of structure and principles of the legal system of India.
- b. Develop Basic awareness and skills to safeguard the rights guaranteed to citizens and other persons.
- c. Develop an understanding of law not merely as state sanctioned rules but also as a source of rights.

12. Paper-XII Conflict and Peace Building. Skill Enhancement Course-SEC-4 Code: SEC-4- POLS304

Course Objective ;

This course introduces the students with Peace and Conflict Resolution including key concepts and related theories.

Learning Outcomes :

- a. The students will be able to understand the various types of conflict.
- b. The course will enhance the ability of students to understand peaceful and non-violent techniques of conflict resolution.

- c. The study of diplomatic techniques-Track I and Track II Diplomacy will enhance their knowledge of this subject.

13. GE-1-POLS 305 : Society, Economy and Politics in Himachal Pradesh

Course Objective :

The aim of the course is to make students aware about the society, economy and politics of Himachal Pradesh. It traces the journey of Himachal Pradesh from the politics of statehood to its current position.

Learning Outcomes :

- a. Demonstrate the understanding of the evolution of Himachal Pradesh as a state of India.
- b. This course will enhance the knowledge of students about the economy and Hydro-Electric Power Projects of Himachal Pradesh.
- c. The study of political parties, electoral politics, role of caste and politics of sub-regionalism will further enhance their knowledge of Himachal Pradesh.

14. GE-2-POLS 306 : Human Rights, Gender and Environment

Course Objective :

The course introduces the students about different strands in the debates on human rights, gender and environment. The Course Objective is to gain insight into the crucial issues of just human existence.

Learning Outcomes :

- a. This course will equip students with an understanding of debates on theoretical aspects of human rights.
- b. Taking case of India, students will be able to relate the issues of human rights in reference to the Constitution of India.
- c. The study of the discourse of gender, environment and sustainable development will develop the analytical ability of students and make them aware about structural violence.

Department of Music Instrumental

Music is generally defined as the art of arranging sound to create some combination of harmony, melody and rhythm; the creation of music is commonly divided into musical composition, improvisation and performances. Music has the power to heal. It helps us to get rid of the anxiety and stress of our life. Music is therapy. Music therapists may encourage clients to sing and to play instruments, create songs or do other musical activities.

The Department of Music(Inst.) offers BA (pass course) with Music under the choice based credit system(CBCS).The Degree Programme offered by the Department of Music consists of discipline specific core and Elective courses, skill Enhancement courses and Generic Elective courses. This course of Degree is made in such a way so that students get the knowledge of fundamentals of Music ,communication and technical skills which are needed to excel as a musician in future. Apart from this students prepare for career options with Good teamwork , self-management ,work efficiency towards graduation with desire to make a valuable contribution to society.

Students of the Music department represent the college by participating in various types of cultural activities which provides a platform for immensely Stalented students.

DEPARTMENT OF COMMERCE

PROGRAMME: B. COM

Programme Specific Outcomes (PSOs)

The college offers three years degree program in bachelor of commerce. The course is affiliated to Himachal Pradesh University, Summer Hill, Shimla. The curriculum of B.Com degree provides a carefully selected subject combination of Accountancy, Economics, Management, Banking & Insurance, and Commercial Law. The primary focus of the B.Com degree course is to impart education across commerce and finance subjects. After the successful completion of the B.Com Degree the student will be able to get admission in higher education courses like M.com, MBA, Ph.D. On the other hand B.Com graduate after completion of course can choose to work in job profile option available to them depending on their calibre and interest area such as Accountant, Auditor, Consultant, Company Secretary, Business Analyst, Finance Officer, Sales Analyst, Junior Analyst, Tax Accountant, Economist, Business Development Trainee and so on to explore.

1. Understand the basic concepts of the commerce, management, accounting of & economics.
2. Analyse the relationship among commerce, trade industry, services, management and administration.
3. Perform all accounting activities and can handle type of business very well.

4. Understand application of knowledge of commerce in business service sector.
5. Develop communication skills and computer awareness and rules of Income Tax Act.
6. Think about commercial and professional way or point of view.
7. Develop confidence of Self employment .
8. Understanding legal issue/law relating to banking and insurance sector.

B.COM FIRST YEAR

STATEMENT OF OBJECTIVES AND COURSE OUTCOMES (CO'S)

COURSE	OBJECTIVES	OUTCOMES
BC1.1 Financial Accounting	The objective of this paper is to help students to acquire conceptual knowledge of the financial accounting and to impart skills for recording various kinds of business transactions.	After completing the syllabus students will be able to know the theoretical framework of accounting process, business income, final accounts, accounting for hire purchase and installment system, consignment and joint venture accounting for inland branches and accounting for dissolution of partnership firm and finally computerized accounting system which is an essential part in today's era.
BC1.2 Business Organization and Management	The course aims to provide basic knowledge to the students about the organization and management of a business enterprise.	After finishing the program students will be competent to gain the knowledge about the foundation of Indian Business, Business Enterprises, Management and Organization, leadership, motivation, control and functional areas of management.

BC 1.3 Business Law	The objective of the course is to impart basic knowledge of the important business legislations along with the relevant case law.	After completing the curriculum student will be capable to know The Indian Contract Act 1872: general principles of contract, the Indian Contract Act 1872: specific contracts, the sale of goods act 1930, Negotiable Instrument Act 1881 and the Partnership Act 1932.
BC 1.4 Business Statistics and Mathematics	The objective of this course is to familiarize the students with the applications of Statistical Techniques and mathematics in business decision-making.	After the completion of the syllabus student will be able to know the univariate analysis bivariate analysis index number time series analysis and business mathematics.

B.COM SECOND YEAR

STATEMENT OF OBJECTIVES AND COURSE OUTCOMES (CO'S)

COURSE	OBJECTIVES	OUTCOMES
BC 2.1 Company Law	The objective of the course is to impart basic knowledge of the provisions of the Companies Act 2013. Case studies involving issues and Company Law are required to be discussed.	After finishing the course students will be able to understand the administration of the company law, memorandum of association, articles of association, prospectus, directors, directors appointment, legal position, powers and duties of directors, company meeting, provisions related to payment of dividend, auditor, auditors appointment rotation of auditor, auditor reports, secretarial audit, modes of winding up of the company, insider trading and whistle blowing.

BC 2.2 Income Tax Law and Practice	<p>To provide basic knowledge and equip students with application of principles and provisions of Income-Tax Act 1961 and the relevant rules.</p>	<p>After completing the course students will aware of the basic concept of income tax, residential status, computation of income under different head (salary, income from house property, profit and gains of business or profession, capital gains and income from other sources) computation of total income and tax liability and filing of returns</p>
BC 2.3 Computer Application in Business	<p>The objective of this paper is to provide computer skills and knowledge for Commerce students and to account the student understands of usefulness of Information Technology tools for business operations</p>	<p>After the course students will have better understanding about word processing, power point presentation, loan and lease statement, ratio analysis, capital budgeting, depreciation accounting, graphical representation of data, also students will be able to make an effective business presentation.</p>
BC 2.4 Corporate Accounting	<p>The objective of this paper is to enable the students to acquire the basic knowledge of the corporate accounting and to learn the techniques of preparing the financial statements.</p>	<p>Curriculum provides the knowledge to the student to have better understanding on the issue, forfeiture and reissue of forfeited shares, preparation of profit and loss account and balance sheet of corporate entities, disposal of company profit, valuation of goodwill and shares, concept of accounting treatment as per Accounting Standard: 14, Preparation of consolidated balance sheet as per Accounting Standard: 21 (ICAI), concept of funds and preparation of cash flow statement as per Indian Accounting standard: 7</p>
BC 2.5 Cost Accounting	<p>The objective of this paper is to acquaint the students with basic concepts used in cost accounting, various methods involved in cost ascertainment and cost</p>	<p>After completing the program students will be able to the different concepts of cost accounting, elements of Cost sheet. material inventory control techniques,</p>

	accounting bookkeeping system.	accounting and control of purchases, storage and issue of materials, methods of pricing of materials issue, accounting and control of labor cost, classification, allocation, apportionment and absorption of overhead, job costing, contract costing, process costing, and other methods of Costing.
BC 2.6 E-Commerce	The objective of this paper is to enable students to become familiar with the mechanism for conducting the transactions through electronic means.	After the completion of the syllabus student will be able to understand the meaning and Technology used in e-commerce, the dynamic of world wide web, security & encryption and IT Act 2000, models and methods of e-payment system, e-business management and online business transactions

B.COM FINAL YEAR

STATEMENT OF OBJECTIVES AND COURSE OUTCOMES (CO'S)

COURSE	OBJECTIVES	OUTCOMES
BC 3.1(c) Fundamentals of Financial Management	The course aims to familiarize the students with the principles and practices of financial management.	After completing this course students will be able to have better understanding on financial management, time value of money, risk and return, valuation of securities, Capital budgeting process, cash flow estimation, payback period method, capital budgeting under risk conditions, financial decision, sources of long term financing, leverages, determinants of capital structure, dividend policies and practice, working capital and factors affecting working capital decision.

BC 3.2 (a) Corporate Governance and Auditing	<p>The course aims to provide knowledge of auditing principles, procedures and techniques in accordance with current legal requirements and professional standards and to give an overview of the principles of corporate governance and corporate social responsibility.</p>	<p>After the completion of the curriculum student will be able to know the evolution of corporate governance, regulatory framework of corporate governance in India, common governance problem noticed in various corporate failures, code and Standards on corporate governance, concept of Corporate Social responsibilities, CSR models, codes and Standards on CSR, concept, nature and growing significance of ethics and business ethics in various functional areas of business, auditing, classification of audit, company Audit and special areas of audit.</p>
BC 3.3 Entrepreneurship	<p>The course aims to orient the learner towards entrepreneurship as a career option and creative thinking and behavior.</p>	<p>Successful completion of the curriculum leads students towards the meaning, elements, determinants and importance of entrepreneurship and creative behavior, contemporary role models of Indian business, public and private system of stimulation, support and sustainability of entrepreneurship, role and functions of Business incubators and angel investors, sources of business ideas and tests of feasibility, mobilizing resources for start-up, preliminary contracts with vendors and basic startup problems.</p>
ECONA 313 Economy of Himachal Pradesh	<p>The aim is to make the students aware about the economy of Himachal Pradesh.</p>	<p>After the successful completion of the syllabus students will be able to know the structural growth of Himachal Pradesh economy before and after reforms, role of agriculture and horticulture in the state domestic product, cropping pattern, vegetable production and productivity Trends, patterns in industrial growth, large scale industries of Himachal Pradesh tenders, hydro power generation in Himachal Pradesh, banking, housing, social welfare, education and role of tourism in the</p>

		economic development of Himachal Pradesh.
BC 3.5(b) Banking and Insurance	The course aims to impart knowledge about the basic principles of the Banking and Insurance	After the completion of the syllabus students knows the origin of Indian banking system, financial services offered by banks, crossing and endorsement, statutory protection for holder in due course, concept of negligence, principles of sound lending, meaning benefits of home banking, basic concepts of risk, different principles of insurance, roles of IRDA and online insurance.
BC 3.6(b) Office Management and Secretarial Practice	The purpose of this course is to familiarize the students with the activities in a modern office. Smooth functioning of any organization depends upon the way various activities are organized, facilities provided to the staff working in the office, the working environment and the tools and equipments used in office.	After completing the curriculum students will be able to understand the term office and office management, mail and mailing procedure, forms and stationery, modern office equipment, factors determining office mechanism, budgets, annual revised and estimated, recurring and non recurring heads of Expenditure, audit process, banking facility, types of accounts, appointment, duties, responsibilities of a personal secretary, qualification, agenda and minutes of meeting, drafting and maintenance of appointment diary.
BC 3.7 Personal Selling and Salesmanship	The purpose of this course is to familiarize the students with the fundamentals of personal selling and the selling process they will be able to understand standing as a career and what it takes to be a successful salesman.	After completing the syllabus students will have in-depth knowledge about the significance of personal selling, different types of buying motives, characteristics of a good salesman, selling process, sales manual, order book, tour diary, AIDA model of selling, advertising and distribution network.

ECONA 314 Indian Economy	<p>The course is designed to enable students to have in-depth knowledge of various problems and issues faced by Indian economy the course will concentrate on both the achievements and the issues of the economy.</p>	<p>After completing the syllabus students will have in-depth knowledge of Indian economy, features of economic reforms and structural adjustment programme, appraisal of economic reforms programme, objectives and functions of Niti Aayog, problem faced by Indian economy, direct cash transfer scheme of the government, pattern of growth of Indian agriculture since 1950, economic liberalisation and emerging trend in Indian agriculture, new agriculture policy, role of industry in economic development and industrial policy 1948, 1956 and 1991 and recent development</p>
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LEARNING OUTCOMES 2024-2025

Department of Hindi

1. Understanding the relation between society and literature and analyse the role played by Hindi literature in past and present.
2. Understanding the strategy of converting worship into the movement of struggle for cultural freedom.
3. Developing skill of writing official letters in functional Hindi.
4. Developing philosophy of life inspiring by the vision of eminent writers.
5. Identifying the nature and character of person through his actions.
6. Gaining socio cultural consciousness.
7. exploring, analysing and enriching the self knowledge.
8. Develop competency in literary form. (Hindi poetry & Fiction).

PROGRAM OUTCOMES of B Com

A B.Com. (Bachelor of Commerce) degree equips students with a comprehensive understanding of various business and finance principles,

leading to a range of career paths in diverse industries. Students develop skills in areas like accounting, finance, marketing, management, and business law. The program also cultivates analytical, problem-solving, and communication skills essential for success in professional settings.

LEARNING OUTCOMES OF B COM COURSE:

- Knowledge of Business Principles:**

Students gain a thorough understanding of core concepts in accounting, finance, economics, marketing, management, and business law.

- Financial Analysis and Reporting:**

They develop the ability to analyze financial statements, interpret financial data, and prepare accurate reports.

- Business Operations:**

They learn about various business structures, operations, and processes, including those related to accounting, finance, and marketing.

- Entrepreneurship and Management:**

Students gain knowledge and skills in entrepreneurial activities, including starting and managing a business.

- Communication and Collaboration:**

They improve their communication, presentation, and interpersonal skills, crucial for effective collaboration in a business environment.

- Critical Thinking and Problem-Solving:**

Students develop the ability to analyze complex business situations, identify problems, and formulate solutions.

- Legal Framework:**

They gain an understanding of relevant business laws and regulations, ensuring ethical and compliant practices.

- Technological Proficiency:**

Students learn to utilize technology and software relevant to business and finance, including accounting software and financial analysis tools.

Career Paths:

Graduates with a B.Com. degree are well-prepared for a variety of career paths, including:

- **Accounting:** Public accounting, corporate accounting, auditing.
- **Finance:** Financial management, investment banking, insurance.
- **Marketing:** Product management, market research, advertising.
- **Management:** Human resource management, operations management, project management.
- **Auditing:** Auditing of finance and other fields.
- **Stock Market:** Broker, Portfolio management
- **Entrepreneurship:** Starting and managing their own businesses.
- **Other Roles:** Banking, government, non-profit organizations, and research.

GENERAL PROGRAM OUTCOMES OF B COM DEGREE:-

Upon completion of B.Com. Degree programme, the graduates will be able to:

1. Acquire the essential knowledge on the successful prospects of business.
2. Understand the practical issues and challenges that the trade world encounters.
3. Apply concepts, principles and procedures in transacting business effectively.
4. Gain analytical skill in undertaking commercial ventures and evaluate the pros and cons of embarking on trade and trade related activities based on their in-depth knowledge.
5. Pursue CA, CMA, ACS, CFA, M.Com., MBA and other career oriented programmes.
6. Be employable, exhibit entrepreneurial drive and be a model of principled and ethically sound business professionals.

PROGRAM SPECIFIC OUTCOMES OF B COM DEGREE COURSE:

Upon completion of B.Com. Degree programme, the graduates will be able to:

1. Understand the concepts, principles and practices involved in undertaking business ventures.

2. Develop financial, cost, auditing, entrepreneurial, marketing and managerial skills.
3. Understand the legal guidelines relating to the business activities.
4. Gain expertise and exhibit professionalism in Business Accounting, Income Tax assessment and GST calculations.
5. Acquire and apply ICT skills in business operations.
6. Be an expert in business correspondence and effective in communication

COURSE SPECIFIC OUTCOMES:-

Course No.	Course Title	Course Type	Subject Code
YEAR-I			
	Environmental Studies	Ability-Enhancement Compulsory Course (AECC)-1	
BC 1.1	Financial Accounting	Core Course C-1	BC 1.1
BC 1.2	Business Organisation and Management	Core Course C-2	BC 1.2
	English – 1	Core English (Compulsory)	
	English/Hindi/Modern Indian Language	Ability-Enhancement Compulsory Course (AECC)-2	
BC 1.3	Business Law	Core Course C-4	BC 1.3
BC 1.4	Business Statistics and Mathematics	Core Course C-5	BC 1.4
	Hindi-I / Modern Indian Language	Core Course C-6	
YEAR-II			
BC 2.1	Company Law	Core Course C-7	BC 2.1
BC 2.2	Income Tax Law and Practice	Core Course C-8	BC 2.2
	English-II	Core Course C-9	
BC 2.3	Computer Applications in Business	Skill-Enhancement Elective Course (SEC)-1	BC 2.3
HIND 400	Hindi-II	Core Course C-10	HIND 400
BC 2.4	Corporate Accounting	Core Course C-11	BC 2.4
BC 2.5	Cost Accounting	Core Course C-12	BC 2.5
BC 2.6	E-Commerce	Skill-Enhancement Elective Course (SEC)-2	BC 2.6

<u>YEAR-III</u>			
	Any one of the following BC 3.1(a) Human Resource Management BC 3.1(b) Principles of Marketing BC 3.1(c) Fundamentals of Financial Management	Discipline Specific Elective (DSE)-1	
	Any one of the following BC 3.2(a) Corporate Governance and Auditing BC 3.2(b) GST	Discipline-Specific Elective (DSE)-2	
BC 3.3	Entrepreneurship	Skill-Enhancement Elective Course (SEC)-3	BC 3.3
ECONA313	Economy of Himachal Pradesh.	Generic Elective (GE)-1	ECONA313
	Any one of the following Discipline:- BC 3.5(a)Corporate Tax Planning BC3.5(b)Banking and Insurance BC3.5(c)Management Accounting BC3.5(d)Computerised Accounting System	Discipline- Specific Elective (DSE)-3	
	Any one of the following Discipline:- BC3.6(a)International Business BC3.6(b)Office Management and Secretarial Practice BC3.6(c)Fundamentals of Investment BC3.6(d)Consumer Protection	Discipline- Specific Elective (DSE)-4	
BC 3.7	Personal Selling and Salesmanship	Skill-Enhancement Elective Course (SEC)-4	BC 3.7
ECONA314	Indian Economy	Generic Elective (GE)-2	ECONA314

COURSE SPECIFIC OUTCOMES

CO 1, BC 1.1: FINANCIAL ACCOUNTING:

Unit No.	Upon completion of this course, the students will be able to addressed	Cognitive Level	
1.	Introduction of finance and Accounting Process	Understanding	
2.	The accounting concept of business income, depreciation and Inventories.	Understanding	
3.	Final Accounts	Understanding	
4.	Accounting for Hire Purchase and Installment Systems, Consignment, and Joint Venture	Understanding	
5.	Accounting for Inland Branches and Accounting for Dissolution of Partnership Firm	Understanding	
	Computerized Accounting Systems	Practical/ Live Projects	

C0 2, BC 1.2 Business Organisation and Management

Unit No.	Upon completion of this course, the students will be able to addressed	Cognitive Level	
1.	Foundation of Indian Business	Understanding	
2.	Business Enterprises and Forms of Business Organisation	Understanding	
3.	Management and Organisation	Understanding	
4.	Leadership, Motivation and Control	Understanding	
5.	Functional Areas of Management	Understanding	

BC 1.3 Business Law

Unit No.	Upon completion of this course, the students will be able to addressed	Cognitive Level	
1.	The Indian Contract Act, 1872: General Principles of Contract	Understanding	
2.	The Indian Contract Act, 1872: Specific Contracts	Understanding	

3.	The Sale of Goods Act, 1930	Understanding	
4.	The Negotiable Instruments Act, 1881	Understanding	
5.	Partnership Laws	Understanding	

BC 1.4 Business Statistics and Mathematics

Unit No.	Upon completion of this course, the students will be able to addressed	Cognitive Level	
1.	Uni-Variate Analysis, Introduction to Statistics, Measures of Central Tendency, Measures of Variation	Understanding	
2.	Bi-variate Analysis, Correlation Analysis, Regression Analysis	Understanding	
3.	Index Numbers	Understanding	
4.	Time Series Analysis	Understanding	
5.	Business Mathematics, Matrices, Simple and compound interest,	Understanding	

BC 2.1 Company Law

Unit No.	Upon completion of this course, the students will be able to addressed	Cognitive Level	
1.	Administration of Company Law, Characteristics of a company; formation of company,	Understanding	
2.	Memorandum of association, Articles of association, prospectus,	Understanding	
3.	Principles of Management,	Understanding	
4.	Dividends, Accounts, Audit	Understanding	
5.	Winding Insider Up, Trading, Whistle Blowing	Understanding	

BC 2.2 Income Tax Law and Practice

Unit No.	Upon completion of this course, the students will be able to addressed	Cognitive Level	
1.	Basic concepts: Income, agricultural income, Residential status	Understanding	
2.	Computation of Income under different heads-1	Understanding	
3.	Computation of Income under different heads-2	Understanding	
4.	Computation of Total Income and Tax Liability	Understanding	
5.	Preparation of Return of Income	Practical/ Live Projects	

BC 2.3 Computer Applications in Business

Unit No.	Upon completion of this course, the students will be able to addressed	Cognitive Level	
1.	MS Word Processing	Practical/ Live Projects	
2.	Preparing Presentations through MS Power point presentation	Practical/ Live Projects	
3.	Spreadsheet and its Business Applications	Practical/ Live Projects	
4.	Creating Business Spreadsheet	Practical/ Live Projects	
5.			

BC 2.4 Corporate Accounting

Unit No.	Upon completion of this course, the students will be able to addressed	Cognitive Level	
1.	Accounting for Share Capital & Debentures	Understanding	
2.	Final Accounts, Valuation of Goodwill and Valuation of Shares	Understanding	

3.	Amalgamation of Companies	Understanding	
4.	Accounting of Holding Companies	Understanding	
5.	Accounting Banking Companies Cash of and Flow Statement	Understanding	

BC 2.5 Cost Accounting

Unit No.	Upon completion of this course, the students will be able to addressed	Cognitive Level	
1.	Meaning, objectives and advantages of cost accounting	Understanding	
2.	Elements of Cost: Material	Understanding	
3.	Elements of Cost: Labour	Understanding	
4.	Elements of Cost: Overheads. Book Keeping in Cost Accounting	Understanding	
5.	Methods of Costing	Understanding	

BC 2.6 E-Commerce

Unit No.	Upon completion of this course, the students will be able to addressed	Cognitive Level	
1.	Meaning, concepts and reasons for transacting online, e-commerce business models, Technology used in E-commerce	Understanding	
2.	Security and Encryption &IT Act 2000 and Cyber Crimes	Understanding	
3.	Models and methods of E-payment System	Understanding/Practical	
4.	On-line Business Transactions	Understanding/Practical	
5.	E-payment system and online business transactions	Understanding/Practical	

BC 3.1(a) Human Resource Management

Unit No.	Upon completion of this course, the students will be able to addressed	Cognitive Level	
1.	Human Resource Management: Concept and Functions of HR Manager, HR Policies,	Understanding	
2.	Acquisition of Human Resource	Understanding	
3.	Training and Development	Understanding	
4.	Performance Appraisal	Understanding	
5.	Maintenance	Understanding	

BC 3.1(b) Principles of Marketing

Unit No.	Upon completion of this course, the students will be able to addressed	Cognitive Level	
1.	Nature, scope and importance of marketing; Marketing mix,	Understanding	
2.	Consumer Behaviour & Market Segmentation	Understanding	
3.	Product classifications; Concept of product mix; Branding, packaging and labeling	Understanding	
4.	Pricing & Distribution Channels and Physical Distribution	Understanding	
5.	Promotion & Recent Developments in Marketing	Understanding	

BC 3.1(c) Fundamentals of Financial Management

Unit No.	Upon completion of this course, the students will be able to addressed	Cognitive Level	
1.	Nature and objective of Financial Management, money, Risk and return	Understanding	
2.	Investment Decisions	Understanding	

3.	Financing Decisions, Cost of Capital and Financing Decision	Understanding	
4.	Dividend Decisions	Understanding	
5.	Working Capital Decisions	Understanding	

BC 3.2(a) Corporate Governance and Auditing

Unit No.	Upon completion of this course, the students will be able to addressed	Cognitive Level	
1.	Evolution of Corporate Governance, Theories & Models; Corporate Governance Reforms	Understanding	
2.	Corporate Social Responsibility (CSR)	Understanding	
3.	Business Ethics	Understanding	
4.	Auditing, Techniques; Classification of Audit,	Understanding	
5.	Company Audit & Special Areas of Audit	Understanding	

BC 3.2(b) GST

Unit No.	Upon completion of this course, the students will be able to addressed	Cognitive Level	
1.	Features of Indirect Taxes, Genesis of GST in India, Concept of GST,	Understanding	
2.	IGST ACT	Understanding	
3.	Time And Value Of Supply	Understanding	
4.	Input Tax Credit& Registration	Understanding	
5.	Tax Invoice, Return And Payment Of Tax	Understanding	

BC 3.3 Entrepreneurship

Unit No.	Upon completion of this course, the students will be able to addressed	Cognitive Level	
1.	elements, determinants and importance of entrepreneurship	Understanding	
2.	Entrepreneurship and Micro, Small and Medium Enterprises	Understanding	
3.	Public and private system of stimulation, support and sustainability of entrepreneurship.	Understanding	
4.	Sources of business ideas and tests of feasibility	Understanding	
5.	Mobilising resources for start-up.	Understanding	

BC 3.5(a) Corporate Tax Planning

Unit No.	Upon completion of this course, the students will be able to addressed	Cognitive Level	
1.	Tax planning, tax management; Corporate tax in India;	Understanding	
2.	Tax planning of a new business	Understanding	
3.	Tax planning with reference to sale of scientific research assets Tax planning with reference to specific management decisions	Understanding	
4.	Special Provisions relating to Non Residents , Double taxation relief; Provisions regulating transfer pricing;	Understanding	
5.	Tax Planning with reference to business restructuring	Understanding	

BC3.5(b) Banking and Insurance

Unit No.	Upon completion of this course, the	Cognitive Level	

	students will be able to addressed		
1.	Banking, types of customers, Types of deposits, commercial banks in India	Understanding	
2.	Cheques and Paying Banker	Understanding	
3.	Banking Lending	Understanding	
4.	Internet Banking,	Understanding	
5.	Insurance	Understanding	

BC3.5(c) Management Accounting

Unit No.	Upon completion of this course, the students will be able to addressed	Cognitive Level	
1.	Nature and Scope of management accounting,	Understanding	
2.	Marginal Costing	Understanding	
3.	Decision Making	Understanding	
4.	Budgetary Control	Understanding	
5.	Standard Costing	Understanding	

BC3.5(d) Computerised Accounting System

Unit No.	Upon completion of this course, the students will be able to addressed	Cognitive Level	
1.	Designing Computerised Accounting System	Understanding/Practical	
2.	Computerised Accounting: Using Generic Software	Understanding/Practical	
3.	Designing Accounting Support System	Understanding/Practical	
4.			
5.			

BC3.6(a) International Business

Unit No.	Upon completion of this course, the students will be able to addressed	Cognitive Level	
1.	International Business and International Business Environment	Understanding	
2.	Theories of International Trade and International Organisations and Arrangements	Understanding	
3.	Regional Economic Co-operation and International Financial Environment	Understanding	
4.	Organisational Structure for International Business Operations and Developments and Issues in International Business	Understanding	
5.	Foreign Promotion Measures Financing Trade and of Foreign Trade and Payment Terms	Understanding	

BC3.6(b) Office Management and Secretarial Practice

Unit No.	Upon completion of this course, the students will be able to addressed	Cognitive Level	
1.	Office and Office Management, Filing and Indexing	Understanding	
2.	Mail and Mailing Procedure, Forms and Stationery	Understanding	
3.	Modern Office Equipments	Understanding	
4.	Banking Facilities	Understanding	
5.	Role of Secretary	Understanding	

BC3.6(c) Fundamentals of Investment

Unit No.	Upon completion of this course, the students will be able to addressed	Cognitive Level	
1.	The Investment Environment	Understanding	
2.	Fixed Income Securities	Understanding	
3.	Approaches Equity Analysis	Understanding	
4.	Portfolio Analysis and Financial Analysis	Understanding	
5.	Investor Protection	Understanding	

BC3.6(d) Consumer Protection

Unit No.	Upon completion of this course, the students will be able to addressed	Cognitive Level	
1.	Conceptual Framework of Consumer and Markets	Understanding	
2.	Consumer Protection Laws In India	Understanding	
3.	Grievance Redressal Mechanism under the Consumer Protection Law	Understanding	
4.	Role of Industry Regulators in Consumer Protection	Understanding	
5.	Contemporary Issues in Consumer Affairs	Understanding	

BC 3.7 Personal Selling and Salesmanship

Unit No.	Upon completion of this course, the students will be able to addressed	Cognitive Level	
1.	Nature and importance of personal selling, Characteristics of a good salesman,	Understanding	
2.	Buying Motives	Understanding	
3.	Selling Process	Understanding	
4.	Sales Reports	Understanding	

5.	Personal Selling and Merchandising	Understanding	