

Minutes

15th Oct 2024.

A meeting of the IQAC was held in L-2 at 2:00pm to review the Final Draft of the SAR under the chairmanship of the Principal.

The meeting began with a presentation of the final draft of the Self Assessment Report (SAR) for Ranking of State Colleges, by Dr Yeshalee Singh, coordinator, IQAC, followed by a discussion of the separate criteria, one by one.

At the end of the meeting, she expressed her appreciation for the staff for their meticulous and hard work and the efficiency they showed in completing the task in such a short time.

The Final Draft was approved by the worthy Principal.

Following members were present :-

1. Dr Anupama - Sr. Advisor - Pumping
2. Dr Shishu Bala - Advisor -
3. Dr Yeshalee Singh - coordinator -
4. Dr Suneeta - Cr I -
5. Dr Ina - Cr II - Mr
6. Prof Vishesha - Cr III - Del b.
7. Prof Krishna - Cr IV - Ratan
8. Dr Niti - Cr V
9. Prof Pallavi - Cr VI

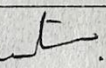
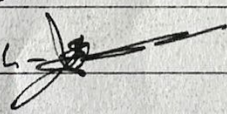
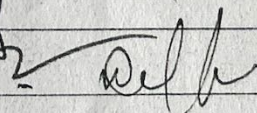
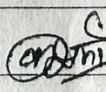
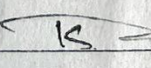


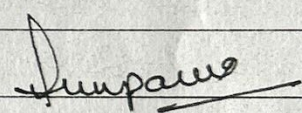
23rd Aug 2024.

A meeting of IQAC committee was held in the Staff Room at 1 p.m. today. Agenda of the meeting was to discuss various issues in the preparation of SAR to be submitted to Director Edu, Chairperson of Zonal Committees and to be uploaded on the website.

A detailed course of action for the same was read out by Dr Veshalee, Coordinator, IQAC for this purpose. After that a detailed discussion was held criteria-wise by all committee members.

Following members were present in the meeting :-

1. Dr. Veshalee - 
2. Dr. Shyam Singh 
3. Dr. Suneela -
4. Dr. Pallavi 
5. Dr. Visheshwar 
6. Dr. Ina ———
7. Dr. Niti ———
8. Ms. Kamlesh 
9. Ms. Krishna 


[Dr. Anupama]
Off. Principal,
LC Barotiwala.

21st Aug. 2024.

Meeting of IQAC Principal's Office

A meeting of the IQAC committee was held at Principal's office today at 2:00 p.m., to discuss the requirements of "Ranking of State Colleges of H.P." as per a letter received from Directorate of Higher Education, HP.

As per the letter, Seven Criteria are there according to which score will be calculated. A consolidated SAR (Self Assessment Report) will be prepared and submitted to the Chairperson of Zonal Committees.

Following Committees were constituted for the preparation of SAR :-

1. Criteria I - Dr. Sunela
2. Criteria II - Dr. Ina Rani
3. Criteria III - Prof. Visheshae ~~Prof. Visheshae~~ - ~~Prof. Visheshae~~ ^{Mst. Kamlesh}
4. Criteria IV - Prof. Krishnar K. Salom ^{Dr. Salom}
5. Criteria V - Dr. Niti
6. Criteria VI - Prof. Pallavi
7. Criteria VII - Dr. Shyam.

Various Criteria were discussed in the meeting and the meeting concluded with a vote of thanks by Dr. Veshalee Singh, Convenor, IQAC, Committee.

Following members were present in the meeting -



16th Aug 2024.

Meeting of IQAC
Principal's Office
2:00 p.m.

A meeting of IQAC was conducted by the IQAC at 2 p.m. at Principal's office, to discuss the results of various classes, to complete departmental registers, to do SWOC analysis and to outline action plan for the coming year. It was also decided to complete the Academic Audit of all departments and to submit the same in the IQAC cell.

Following members were present in the meeting :-

- | | |
|--------------------------|----------------|
| 1. <u>Lumpam</u> | 7. _____ |
| 2. <u>K. D. Dham</u> | 8. _____ |
| 3. <u>Alu</u> | 9. _____ |
| 4. <u>Alu</u> | 10. <u>Alu</u> |
| 5. _____ | |
| 6. _____ | |

Nshaleti
IQAC Coordinator

Principal,
Ac Bauteiwale.



Workshop on SAR

A workshop on SAR (2024-25) was held today as on 24th April 2025 in L-2 at 11:00 am, to review SAR (2023-24) and to discuss further SAR (2024-25). Following points were discussed in the workshop, under the Chairpersonship of Dr Anupama Patthak and Coordinator IQAC Dr Veshalee Singh.

Workshop started with an opening address of officiating Principal Dr Anupama Patthak pointing out the strengths and weaknesses in SAR (2023-24) and that we should start preparing and procuring the documents needed.

Dr Veshalee started the workshop by discussing SAR - point wise and Criteria wise.

First of all, Criteria I was taken up which is given to Dr Sumela. Documents of Mode of teaching, Flipped Classroom and needs for different groups of students were discussed - followed by Teaching Schedule, Defining of learning outcomes, curriculum enrichment practices followed, IA, etc. Dr Sumela discussed the Questionnaire for student Feedback - which was already been shared through Google Form, its analysis and to be done after 15th May 2025 (last date). Google Form has to be sent through all the WhatsApp groups of students, so as to get maximum students and a bigger sample size.

Criteria II has been given to Dr Ina Rani. Dr Veshalee discussed the

Prospectus 2024/25, Admission Schedule, Courses available, Pre-admission and Post admission counseling done, Media through which admissions were advertised/conveyed to students.

Scholarships given during the year and list of all eligible students ~~to~~ he prepared was also discussed.

All the Sports, Cultural activities, activities of all Clubs, Committees, departments, NSS, R&R, Gender Equity was also discussed. Remedial Classes and Mentor-classes record was also discussed by Dr Veshalee.

Criteria III has been given to Dr Vesheshar. Infrastructure, Assets donated to us, Computers received and IT facilities, Sports equipment of the institution was discussed, along with No of books, magazines, journals, newspapers, Internet, Laboratories, etc. Records were discussed.

Criteria IV is led by Dr Krishana. Documents related to Institutional Vision, Vision, IDP, IQAC, Institutional Funds; ACR, CCA, Grievance Redressal, PTA, OSA, were discussed in detail by Dr Veshalee, the problems regarding documents were also resolved by her as Coordinator IQAC. Finally Feedback form from other stakeholders i.e. Parents and teachers was discussed in detail which already had been prepared by Dr Krishana. Various Extension

community engagement, skill development and Academic activities

Criteria V is led by Dr Niti. Dr Veshalee started the discussion by explaining importance of best practices in an Institute and their outcomes for future, with various examples. During 2024/25, ^{Two} Solid Waste Management projects were made i.e. vermicompost pit and Plastic Bottles Collecting cage, by the Eco-Club. Various students were sent for internship in Industry by CCPC, Madala and Projects were made by Dept. of Music. Students were sent to villages to learn old practices of folk songs by Dept. of Music, Role play like Legislative Assembly done by Dept. of Pol Sc., Ford Court display by Rangers, etc. Good Practices were discussed. Lastly, MOU with LIC Arki and Nimbus Academy was also discussed.

Criteria VI is led by Dr Pallavi which is about Faculty Profile. Dr Veshalee discussed various points under this criteria.

Last Criteria - Criteria VII is led by Dr Shyam. Dr Veshalee discussed about Academic Audit by all the departments i.e. SWOT Analysis, Audit of Funds, RTI and its reply, invited speakers on various themes and Skill Development Programs done by the institution so far.

As the Academic session is

over, many documents can be finished and finally prepared now. Dr Veshalee discussed the problems arisen or may arise with the Criteria heads in details.

The members of IQAC participated pro-actively in this training/workshop very effectively.

The Workshop was aided by a very effective power point presentation ^{by Dr Veshalee} about various criteria and SAR reports of different colleges were also discussed. Many documents, reports, photographs, etc. of other colleges were also displayed in the power point presentation by Dr Veshalee Singh.

The Workshop ended with a vote of thank you from Dr Veshalee.

Following teachers were present in the workshop :-

1. Dr Anupama (Officiating Principal) - Impasse 24/11/25
2. Dr Shikshakala Jethwa
3. Dr Veshalee (Coordinator IQAC) - Nelli
4. Dr. Shyam Singh
5. Dr Suneeta Sharma
6. Dr Krishana K - aom
7. Dr Pallavi
8. Dr Inakani
9. Dr Niti